



**Person Specification – Health & Inclusion Coordinator**

	<b>Essential</b>	<b>Desirable</b>	<b>Method of Assessment</b>
<b>Qualifications and training</b>	<ul style="list-style-type: none"> <li>• A positive attitude towards professional development and their own learning.</li> </ul>	<ul style="list-style-type: none"> <li>• A degree or equivalent level qualification or experience.</li> <li>• Level 2 qualification in Youth Work/Social Work/Health Work.</li> <li>• NGB football or sport coaching qualifications.</li> <li>• Current first aid and safeguarding qualifications.</li> </ul>	Application form/interview
<b>Experience &amp; Skills</b>	<ul style="list-style-type: none"> <li>• A passion for sport, community and making a difference.</li> <li>• Experience of working with hard-to-reach individuals or target groups, including young people and/or vulnerable adults.</li> <li>• Good understanding of social inclusion and the issues facing people at risk of exclusion and disadvantaged groups.</li> <li>• Good understanding of equality, diversity, and inclusion.</li> <li>• Competent in using Microsoft Word, Excel and PowerPoint and data management systems to monitor, evaluate and report to funder</li> </ul>	<ul style="list-style-type: none"> <li>• Knowledge of the Chester and Cheshire West area and its communities.</li> <li>• Experience of managing or supervising support staff or volunteers.</li> <li>• Working with community groups, external partners and funding organisations.</li> <li>• Experience of writing development plans, work programmes and reports.</li> </ul>	Application form/interview

<b>Personal Attributes</b>	<ul style="list-style-type: none"> <li>• A passion for community and making a difference.</li> <li>• Good communication and interpersonal skills.</li> <li>• Excellent planning and organisational skills.</li> <li>• Ability to monitor and evaluate your own work in order to continually improve.</li> <li>• Ability to inspire, motivate and encourage people of all ages through sport.</li> <li>• Self-motivation and ability to work under own initiative.</li> <li>• Evidence of ongoing and regular continuing professional development (CPD).</li> <li>• A commitment to the delivery of inclusive coaching sessions.</li> <li>• Ability to be a positive role model.</li> <li>• A commitment to probity, honesty and openness in dealing with others.</li> </ul>		Application form/interview
<b>Other</b>	<ul style="list-style-type: none"> <li>• Willingness to work flexible hours including evenings and weekends.</li> <li>• Full driving licence and access to own vehicle.</li> <li>• Willingness to undertake an enhanced DBS disclosure.</li> </ul>		Application form/interview